

SINDH HIGH COURT, KARACHI

TENDER DOCUMENT (Free of Cost)

FOR THE FINANCIAL YEAR 2019-2020

Tender Reference NO.SHC/Budget/Tender-2019-2020/IX

Dated: 19-05-2020

Supply & Installation of three (03) Floor Standing A.Cs (2 Tons) along with 15000 watts Stabilizers for High Court of Sindh, Circuit Court, Larkana

Name of Bidding Organization	
Type of Bidding Organization (Proprietor/ Partnership/ Private Limited/ Public Limited)	
NTN Number	
GST Number	
Name & Signature of Head of Bidding Organization	
Name & Signature of Authorized/ Focal Person	
Stamp of Company	

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1. Introduction & Instruction:

Dear Tenderer:

The **SINDH HIGH COURT (SHC)** is the highest judicial institution of the province of Sindh. We are interested in **Supply & Installation of three (03) Floor Standing A.Cs (2 Tons) along with 15000 watts Stabilizers for High Court of Sindh, Circuit Court, Larkana**, as mentioned in tender document, from your esteemed firm / agency in transparent manner. SHC reserves the right to increase/ decrease the quantities as per requirement in the light of availability of funds, as per rules.

Description	Date & time of Submission of Bids	Date & time of Opening of Bids
Supply & Installation of three (03) Floor Standing A.Cs (2 Tons) along with 15000 watts Stabilizers for High Court of Sindh, Circuit Court, Larkana	On or before 5 th June, 2020 at 10:30 a.m.	On 5 th June, 2020 at 11:00 a.m.

2. Mandatory Qualification/ Eligibility Criteria:

S.No.	Eligibility Criteria
1	Complete filled, signed & stamped Tender Document
2	Relevant Tax Registration Certificates
3	Copies of at least THREE (03) Purchase Orders of similar nature during the last three years.
4	Undertaking on judicial stamp paper that firm has never been blacklisted by any government semi government, autonomous and stated owned organization.
5	Bank Maintenance Certificate

3. Desired Specifications & Technical Proposal:

Desired Specifications of Floor Standing A.C		Specifications of Product offered by Bidder
Brand	Mitsubishi, Gree, or equivalent standard	
Cooling Power in Ton	2.0 Ton	
BTU Capacity	24000 BTU	
Country of Origin	UK/USA/JAPAN or equivalent standard	
Date of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered	

Warranty	3 Years Compressor, 1 Years Parts & Service	
Installation & Transportation	Product will be installed at Circuit Court, Larkana	
Stabilizer 15000 watts	Universal or equivalent standard with standard official warranty	

4. Sample of Financial Proposal

S.No	Make & Model of Machine	Unit Price without GST Rs. (in figures)	Unit Price without GST Rs. (in words)

- Price should be in Pakistani Rupees.
- No Price Adjustment can be considered due to fluctuation in dollar.
- No extra charges shall be paid for installation & transportation.
- Quantity may be increased or decreased as per rules and keeping in view the availability of budget.
- Rates must be quoted without GST. GST shall be applicable as per rules.
- All Government taxes shall be applicable as per rules.
- Taxes shall be deducted by the Office of A.G Sindh and its decision shall be final.
- Bidder should be active vendor I.D at the time of submission of bill.
- Bidder shall be bound to submit all required documents along with bill.

Name	
Designation	
Cell Number	
Signature & stamp	

5. Terms & Conditions:

1. **Bidding Method:** Single Stage-One Envelope method will be adopted for bidding process as per SPPRA Rules. Bidders are required to submit separate technical & financial proposal.
2. **Qualification/ Eligibility:** Bidders are bound to submit copies of all documents as mentioned in Eligibility Criteria Section, in order to establish their eligibility to participate in bid.
3. **Responsive Bids:** A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. Non-responsive Bids shall not be considered. Bidders are advised in their own interest to prepare their bids as per format, requirements, terms & conditions, mentioned in bid documents. Bidders are also advised to submit soft and hard copies of all required documents along with their bids.

4. **Validity Period:** The procurement contract will be awarded within bid validity period i.e. 90 days as per SPRRA Rules.
5. **Condition of Goods:** All items must meet in all respects with the specifications & conditions of the Order and must be in good condition & conform to the best industrial quality standards; otherwise they will be liable to be rejected as per rules.
6. **Rejection of Goods:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
7. **Disclosure of Confidential Script/Material:** All rights reserve with the SHC and no information either in written/electronic media/copying form should be disseminated without the permission of the authority.
8. **Resolution of Differences:** In case of any difference or dispute arises between the parties, the same shall be dealt with as per rules.
9. **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA.
10. **Mistakes in Calculation:** The contractor/ supplier will be liable for any mistakes in calculation of price/ rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
11. **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per rules. Bidder should keep them updated regarding taxation issues in consultation with the relevant tax regulatory authorities.
12. **Alternative Bids:** Alternative bids shall not be considered.
13. **Cost of Bidding:** The Bidder shall bear all costs associated with the preparation and submission of its bid, and Sindh High Court shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
14. **Rights of Sindh High Court:** Sindh High Court reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.
15. **Insurance:** The goods supplied under that contract should be fully insured. All cost of insurance shall be paid by the successful bidder. If the goods are not insured then risk if any shall be suffered by the successful bidder.
16. **Warrants:** Supplier must warrants that goods supplied would be new, unused and as per best industrial standards.
17. **Termination of Contract:** SHC may terminate the contract, if the successful bidder fails to supply all or parts of goods within definite time or fails to perform any other obligations of contract or bidder has failed to submit performance security or bidder has involved in fraud/ corruption.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

Name:	
Designation:	
Signature & stamp	
Cell No	