






HIGH COURT OF SINDH

BID EVALUATION REPORT

Supply of Stationery Items (as per sample) on item wise basis for Sindh High Court, Karachi.

Dated: 24-01-2022

 Kamran Ahmed Hamidi Director General (Finance & Accounts) Chairman	
 Shaikh Muhammad Farooq I/c: Deputy Registrar (Accounts) Member	 Muhammad Asif Khan Accounts Officer/ Nominee of A.G Sindh Member

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1. Uploading of Tender Notice & Tender Document:-

Tender Notice and Tender Document for “Supply of Stationery Items (as per sample) on item wise basis for Sindh High Court, Karachi” were uploaded with the approval of the competent Authority on the official website of Sindh High Court on 30-12-2021 as well as on official website of SPPRA on 30-12-2021.

2. Tender Opening:-

No objections were received on tender documents, eligibility criteria, specifications, terms & conditions and tender proceedings from any corner. Tender was opened in public on 17th January, 2022 at 11:00 a.m., in the presence of Chairman, Members of Bid Evaluation Committee and representatives of bidders as reflected in Attendance Sheet.

3. Evaluation of Eligibility Criteria:-

All bids were evaluated on the basis of already defined eligibility criteria as mentioned below:

S #	Eligibility Criteria	M/s. Time Business	M/s. Add Wise Supplies & Services	M/s. Collateral Services	M/s. Atique Tradar	M/s. Mushtaq & Sons	M/s. Ubaid Enterprises
1	Complete filled, signed & stamped Tender Document.	Yes	Yes	Yes	Yes	Yes	Yes
2	Valid General Sales Tax (GST-FBR) Registration with Active Tax Payer Status on FBR website	Yes	Yes	Yes	Yes	Yes	Yes
3	Valid Income Tax (FBR) Registration with Active Tax Payer Status on FBR website	Yes	Yes	Yes	Yes	Yes	Yes
4	Dealership Certificate of the product which is being offered to Sindh High Court	Yes	Yes	Yes	Yes	Yes	Yes
5	Copies of at least THREE (03) Purchase Orders along with work completion certificate/ delivery challan of the relevant item during the last three years.	Yes	Yes	Yes	Yes	Yes	Yes
6	Affidavit on stamp paper that firm is not black listed.	Yes	Yes	Yes	Yes	Yes	Yes
7	Average annual turnover in preceding 3 financial years should not be less than Rs. 1 million demonstrated through income tax returns / Audited statement of Accounts.	Yes	Yes	Yes	Yes	Yes	Yes
8	Technical Bid / Proposal on Bidder's Letterhead duly signed and stamped along with the required brochure/ technical data etc.	Yes	Yes	Yes	Yes	Yes	Yes
Qualified Eligibility Criteria? (Yes/ No)		Yes	Yes	Yes	Yes	Yes	Yes

4. Specifications and Bill of Quantity:-

Technical proposals were evaluated on the already defined criteria as mentioned below:-

S #	ITEM NAME	SPECIFICATION / BRAND / MEASUREMENT	REQUIRED QUANTITY	
01	BOX FILE IN PLASTIC	Size: 13 ½ X 11 COLOR : BLACK & GREEN (CHINA MADE) As per sample	120	PCS
02	DOUBLE PUNCH MACHINE	BRAND KW-triO® or equivalent standard 09880 (small size)	12	PCS
03	DUPLICATING PAPER	(PER RIM CONTAINS 400 PAGES), LOCAL MADE 60 GRAMS (13½ X 8½) (FRIENDLY FOR CYCLOSTYLING MACHINE) As per sample	2000	REAMS
04	LINING REGISTER	LOCAL MADE 400 PAGES SIZE: 13 ½ X 8 ½ As per sample	200	REG.
05	DUSTBIN	RADIUS – 10 HEIGHT: 9 (SMALL SIZE) – LOCAL MADE As per sample	50	DUST BIN
06	ENVELOPE (LARGE)	(LARGE) (16 x 12) KRAFT 120 GRAMS As per sample	3000	ENVELOPES
07	ENVELOPE (MEDIUM)	(MEDIUM) (11 x 5) OFFSET KRAFT 70 GRAMS As per sample	6000	
08	ENVELOPE (SMALL)	(SMALL) (9 x 4) OFFSET KRAFT 70 GRAMS As per sample	10000	
09	FILE WRAPPER	LOCAL MADE (AS PER SAMPLE) As per sample	200	WRAPPERS
10	FLAG GENERAL (COLOUR)	SHOULD NOT BE LESS THAN 80 GMS (PER PACKET CONTAINS 500 FLAGS) As per sample	1200	PACKETS
11	GUM STICK	AMOS® or equivalent standard 8 GRAMS SMALL SIZE	600	PCS
12	HEAVY DUTY STAPLE MACHINE	(KW-triO®) - or equivalent standard No. 050LC Brand	05	PCS
13	HEAVY DUTY (STAPLE PIN)	(KW-triO®) or equivalent standard 23/17, 23/23	25+25	PACKET
14	HIGHLIGHTER	Pelican® or equivalent standard IN DIFFERENT COLOUR – YELLOW + GREEN + PINK + ORANGE As per sample	500	PCS
15	HOLE PUNCH MACHINE (SINGLE)	IRON LOCAL MADE (AS PER SAMPLE)	60	PCS
16	PAPER CUTTER	CHINA MADE (PLASTIC HANDLE) AS PER SAMPLE	100	PCS
17	LEDGER PAPER	80 GRAMS (13½ X 8½) (PER RIM CONTAIN 100 SHEETS WRAPPED WITH PLASTIC SHEET) As per sample	4000	RIMS
18	MASKING TAPE	(BROWN) 3" (INCHES) JOHNSON®	48	PCS

19	MASKING TAPE	TRANSPARENT 3" (INCHES) JOHNSON® As per sample	150	PCS
20	MARKER (PERMANENT)	DOLLAR® UM-2 or equivalent standard	300	PCS
21	PACKING PAPER (BROWN SHEET)	LOCAL MADE - (3 feet 11" X 2 feet 11") As per sample	500	SHEETS
22	WRITING PAD (LARGE)	<u>LINNING SHEET</u> 80 GRAMS (50 SHEETS) Size 11 ½ x 8 ½ LOCAL MADE AS PER SAMPLE	150	PCS
23	WRITING PAD (MEDIUM)	<u>LINNING SHEET</u> 80 GRAMS (50 SHEETS) Size 8 ½ x 5 ½ LOCAL MADE - AS PER SAMPLE	150	PCS
24	WRITING PAD (LARGE)	<u>PLANE OFFSET PAPER</u> 80 GRAMS (50 SHEETS) Size 11 ½ x 8 ½ LOCAL MADE AS PER SAMPLE	300	PADS
25	WRITING PAD (MEDIUM)	<u>PLANE OFFSET PAPER</u> 80 GRAMS (50 SHEETS) Size 8 ½ x 5 ½ LOCAL MADE - AS PER SAMPLE	300	PADS
26	WRITING PAD (SMALL) /POCKET	<u>LINING SHEET</u> 80 GRAMS (50 SHEETS) Size 5" x 4" LOCAL MADE - AS PER SAMPLE	50	PADS
27	PAPER TAPE (THREE INCHES)	CHINA MADE 3" (THREE) INCHES EXCELLENT®	120	PCS
28	PEN (FOR JUDGE)	UNI-BALL® FINE DELUX- 177 or equivalent standard BLUE + BLACK + RED + GREEN As per sample	1200	PCS
29	PEN (FOR OFFICERS)	M&G® (LEADER) STICK GEL PEN AGP10772 or equivalent standard BLUE + BLACK + RED + GREEN	1500	PCS
30	PEN (GENERAL)	DOLLAR® Clipper or equivalent standard As per sample	12000	PENS
31	PENCIL RUBBER TIP	(FEBERCASTLE®) - or equivalent standard	400	pencils
32	PENCIL (FOR STAFF)-GOLDFISH	GOLDFISH® - or equivalent standard	500	pencils
33	PENCIL COLOUR	PICCASSO® or equivalent standard COLOUR : RED + BLUE + GREEN	500	pencils
34	<u>PHOTOSTAT PAPER</u> (A-4 SIZE)	IK (Signature) TRUTONE Technology or equivalent standard, 80 GRAMS Size: 21 x 29.7 cm (8½ x 11½) (500 sheets)	600	RIMS
35	PHOTOSTAT PAPER (F4/A)	<u>IK COPY PAPER®</u> 70 GRAMS SIZE: 216 x 343 mm (13½ X 8½) (PER RIM CONTAINS 500 SHEETS) (MADE IN INDONESIA) As per sample	5000	RIMS
36	PIN COUSIN	CHINE MADE (AS PER SAMPLE)	50	PCS
37	POINTER	DOLLAR® 0.3 COLOUR BLACK+BLUE+ RED+ GREEN As per sample	120	PCS
38	POKER (WOODEN HANDEL)	(LOCAL MADE) SIZE: Rod = 5 1/2" Handle wooden 4 1/2 "thick (as per sample)	200	POKERS
39	POLY CLOTH (RED)	SIZE: (3) FEET (8) INCHES X (3) FEET (2) INCHES (AS PER SAMPLE)	400	PCS
40	RUBBER	PELIKAN® or equivalent standard	120	PCS

41	RUBBER	DUX ® or equivalent standard	100	PCS
42	SCALE STEEL	CHINA MADE (12 INCHES)	120	SCALES
43	SCISSOR	JIALIYA® No. 9007 or equivalent standard Size: 7" inches (CHINA MADE)	120	PCS
44	SHORT HAND NOTE BOOK	200 SHEETS BRAND: (HB®) LOCAL MADE As per sample	500	PCS
45	POST IT FLAG	RED, YELLOW, PINK (FLAGS LANGUETTES BANDERITAS) SIZE 25.4MMX43.2MM EACH PACKET CONTAIN 50 FLAGS As per sample	120	PACKET
46	STAMP PAD (LARGE)	CRYSTAL® (LARGE) CLASSIC	50	PCS
47	STAMP PAD INK	CRYSTAL® 28.5 GM or equivalent standard	50	PCS
48	STAPLER MACHINE	(ELEGANT ®M-600) STD or equivalent standard	300	PCS
49	STAPLER PIN	(KW-TRIO®) 26/6 As per sample	4000	PACKET
50	STAPLER REMOVER	(KW-triO®) - No. 0508B As per sample	100	PCS
51	STICKING COLOUR FLAGS	FLORENCE – PRONOTI or equivalent standard	200	PCS
52	STICKING COLOUR FLAG S	NON FLORENCE – PRONOTI ® or equivalent standard	350	PCS
53	THREAD BALL	AS PER SAMPLE	4000	BALLS
54	WATER COUSIN	LOCAL CHINA MADE (AS PER SAMPLE)	200	PCS
55	WHITTO / CORRECTION PEN	DUX® or equivalent standard	500	PCS
56	WRAPPER WITH HARD BOARD	(LOCAL MADE) AS PER SAMPLE	100	HARD BOARDS
57	PEN (FOR HON'BLE JUDGE)	UNI-BALL EYE MICRO® UB-150 (BLUE + BLACK + RED+ GREEN) or equivalent standard	600	PCS.

5. Financial Proposals:-

Financial proposals were evaluated on already decided criteria, as reflected in tender document.

S #	Article Name	M/s. AddWise Supplies & Services	M/s. Collateral Pvt Ltd	M/s. Atique Traders	M/s. Mushtaq & Sons	M/s. Ubaid Enterprises	M/s. Time Business
1	Box File	280	306.77	N/Q	321.42	260 Lowest	N/Q
2	Double Punch Machine	250	320.11	N/Q	185.71 Lowest	210	N/Q
3	Duplicating Paper	466 Lowest	N/Q	N/Q	498	600	N/Q
4	Linning Register	275	296.4	N/Q	364.28	240 Lowest	N/Q
5	Dustbin	199	173.39	N/Q	N/Q	160 Lowest	N/Q
6	Envelope Large	10 Lowest	11.34	N/Q	Not as per specifications	17	N/Q

7	Envelope Medium	2.23	1.72	N/Q	1.7 Lowest	3.3	N/Q
8	Envelope Small	1.98	1.26	N/Q	0.98 Lowest	3	N/Q
9	File Wrapper	25	N/Q	N/Q	N/Q	10 Lowest	N/Q
10	Flag General Colour	76	73.36 Lowest	N/Q	N/Q	85	N/Q
11	Gum Stick	56	60.02	15 Lowest	65.71	50	N/Q
12	Heavy Duty Stapler Machine	3809	3046.08 Lowest	N/Q	3570	3150	N/Q
13 A	Heavy Duty Stapler Pin 23/17	253	182 Lowest	N/Q	271.42	186	N/Q
13 B	Heavy Duty Stapler Pin 23/23	253 Lowest	Not as per specification	N/Q	271.42	306	N/Q
14	High Lighter Pelican	124.71	114	N/Q	45.94	110 Lowest	N/Q
15	Hole Punch Machine Single	125	186.73	N/Q	122.85	120 Lowest	N/Q
16	Paper Cutter	150	80.03	110	71.4	55 Lowest	N/Q
17	Ledger Paper	176 Lowest	188.7	N/Q	250	210	222
18	Masking Tape Brown	135	80.03 Lowest	N/Q	82.85	95	N/Q
19	Masking Tape Transparent	135	80.03 Lowest	N/Q	128.57	95	N/Q
20	Marker Permanent	42	38.42	39	42.85	35 Lowest	N/Q
21	Packing Paper Brown Sheet	25	N/Q	N/Q	Not as per specifications	8 Lowest	N/Q
22	Writing Pad Large	195	N/Q	N/Q	95.71	55 Lowest	N/Q
23	Writing Pad Medium	169	N/Q	N/Q	60	30 Lowest	N/Q
24	Writing Pad Large Plane Offses	156	N/Q	N/Q	124.28	95 Lowest	N/Q
25	Writing Pad Medium Offset paper	105	N/Q	N/Q	109	60 Lowest	N/Q
26	Writing Pad Small linning	90	N/Q	N/Q	78.97	45 Lowest	N/Q
27	Paper tape 3 inch	121	106.7	N/Q	87.7 Lowest	95	N/Q
28	Pen Uniball Fine Deluxe	120	120.96	140	178.57	150	N/Q
29	Pen M & G	55	39.9 Lowest	60	49.99	45	N/Q
30	Pen Dollar	9.98	9.46	10.5	12.85	9 Lowest	N/Q
31	Pencil Feber Castle Rubber Tip	26	21.85 Lowest	25	28.57	25	N/Q
32	Pencil Gold Fish	12	9.12 Lowest	11.7	15.71	10	N/Q

33	Pencil Colour Picasso	18	18.1 Lowest	18	17.14	15	N/Q
34	Photostat Paper IK Signature A4 size	855 Lowest	Quoted IK Copy instead of IK Signature	N/Q	970	Not as per specifications	917
35	Photostat Paper IK Copy F4A	799 Lowest	976.8	N/Q	N/Q	822	897
36	Pin Cousin	79	66.69	N/Q	40 Lowest	40 Lowest	N/Q
37	Pointer Dollar	20	16.1 Lowest	20	22.14	18	N/Q
38	Poker Wooden Handle	NQ	NQ	N/Q	144.5 Lowest	190	N/Q
39	Poly Cloth Red	148 Lowest	NQ	N/Q	N/Q	210	N/Q
40	Rubber Pelikan	45	45.6	46	50	39.5 Lowest	N/Q
41	Rubber Dux	16	9.69	8.2 Lowest	9.95	12	N/Q
42	Steel Scale	63	73.36	63	54.28	45 Lowest	N/Q
43	Scissor	143 Lowest	280.1	N/Q	229	150	N/Q
44	Short Hand Book	39 Lowest	46.68	N/Q	285	60	N/Q
45	Post IT FLAGS	247	242.75	N/Q	651	130 Lowest	N/Q
46	Stamp Pad	256	60.02	71	78.57	55 Lowest	N/Q
47	Stamp Pad Ink	51	37.35	39	45.71	35 Lowest	N/Q
48	Stapler Pin Machine	390	432.06	N/Q	329	310 Lowest	N/Q
49	Stapler Pin KW Trio 26/6	45	38.99	N/Q	55.71	37.5 Lowest	N/Q
50	Stapler Remover KW Trio	76	63.99	N/Q	64.28	63.5 Lowest	N/Q
51	Sticking Colour Flags Florence Pronoti	85	71.63	N/Q	Not as per specifications	69 Lowest	N/Q
52	Sticking Colour Flags Non Florence Pronoti	98	83.37 Lowest	N/Q	Not as per specifications	110	N/Q
53	Thread Balls	31	32.01	N/Q	N/Q	28 Lowest	N/Q
54	Water Cousin	46	NQ	N/Q	N/Q	28 Lowest	N/Q
55	Whito Correction Pen	47	46.68	N/Q	47	42 Lowest	N/Q
56	Wrapper with Hard Board	35	29.34	N/Q	N/Q	23 Lowest	N/Q
57	Pen Uni-ball eye micro	118	117.6 Lowest	145	157	150	N/Q


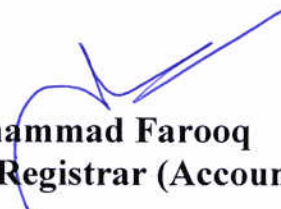

6. Evaluation of Bid Securities:-

S.#	Name of Bidder	Name of Bank	Pay Order No	Pay Order Amount Rs.
1	M/s. AddWise Supplies & Services	JS Bank	00693263	99,500
2	M/s. Collateral Pvt Ltd	Habib Bank Ltd	25469246	75,750
3	M/s. Atique Traders	Habib Metropolitan Bank Ltd	15808320	9,500
4	M/s. Mushtaq & Sons	JS Bank	01275300	60,000
5	M/s. Ubaid Enterprises	National Bank of Pakistan	07804867 07804869	50,000 50,000
6	M/s. Time Business	Habib Metropolitan Bank Ltd	15808258	65,000

All the bid securities were checked and found correct.

7. Ending:-

1. Due care has been taken to ensure accuracy & correctness in compilation of report. However, Bid Evaluation Committee reserves the right of rectifying any error and/or omission etc. at any time.
2. Objection(s) if must be submitted within three (03) working days of uploading of Bid Evaluation Report along with the copies of required documents on the basis of which objections are raised. Objection(s) without supporting/missing documents and/or after deadline shall be rejected without consideration.
3. The Sindh High Court reserves the right to award or cancel the tender process, subject to rules.

 Kamran Ahmed Hamidi Director General (Finance & Accounts) Chairman	
 Shaikh Muhammad Farooq I/c: Deputy Registrar (Accounts) Member	 Muhammad Asif Khan Accounts Officer/ Nominee of A.G Sindh Member

Copy for information & necessary action to:

1. Director I.T with request to direct the concerned to upload the Bid Evaluation Report on the official website of this Court for information of all concerned