



HIGH COURT OF SINDH

BID EVALUATION REPORT

Procurement of Misc. Printing Items (as per sample) on item wise basis for Sindh High Court, Karachi.

Dated: 24-01-2022

Kamran Ahmed Hamidi
Director General (Finance & Accounts)
Chairman

Shaikh Muhammad Farooq
I/c: Deputy Registrar (Accounts)
Member

Muhammad Asif Khan
Accounts Officer/ Nominee of A.G Sindh
Member

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1. Uploading of Tender Notice & Tender Document:-

Tender Notice and Tender Document for “Supply of Printing Items (as per sample) on item wise basis for Sindh High Court, Karachi” were uploaded with the approval of the competent Authority on the official website of Sindh High Court on 30-12-2021 as well as on official website of SPPRA on 30-12-2021.

2. Tender Opening:-

No objections were received on tender documents, eligibility criteria, specifications, terms & conditions and tender proceedings from any corner. Tender was opened in public on 17th January, 2022 at 11:30 a.m, in the presence of Chairman, Members of Bid Evaluation Committee and representatives of bidders as reflected in Attendance Sheet.

3. Evaluation of Eligibility Criteria:-

All bids were evaluated on the basis of already defined eligibility criteria as mentioned below:-

S #	Eligibility Criteria	M/s. Add Wise Supplies & Services	M/s. Al-Hamd Printers	M/s. Mushtaq & Sons	M/s. Ubaid Enterprises	M/s. Unique Enterprises
1	Complete filled, signed & stamped Tender Document.	Yes	Yes	Yes	Yes	Yes
2	Valid Printing Sales Tax (GST-FBR) Registration with Active Tax Payer Status on FBR website	Yes	Yes	Yes	Yes	Yes
3	Valid Income Tax (FBR) Registration with Active Tax Payer Status on FBR website	Yes	Yes	Yes	Yes	Yes
4	Copies of at least THREE (03) Purchase Orders along with work completion certificate/ delivery challan of Printing items during the last three years.	Yes	Yes	Yes	Yes	No
5	Affidavit on stamp paper that bidder is neither blacklisted nor suspended by any organization.	Yes	Yes	Yes	Yes	Yes
6	Average annual turnover in preceding 3 financial years should not be less than Rs. 1 million demonstrated through income tax returns / Audited statement of Accounts.	Yes	Yes	Yes	Yes	No
7	Technical Bid / Proposal on Bidder's Letterhead duly signed and stamped along with the required brochure/ technical data etc.	Yes	Yes	Yes	Yes	Yes
Qualified Eligibility Criteria? (Yes/ No)		YES	YES	YES	YES	NO

4. Specifications and Bill of Quantity:-

Technical proposals were evaluated on the already defined criteria as mentioned below:-

Item #	ITEM NAME	SPECIFICATION OF PRINTING ARTICLE DETAIL	REQUIRED QUANTITY	
01	<u>BAILIFF REPORT PERFORMA</u>	55 GRAMS, ON DUPLICATING PAPER (PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	75000	Sheets
02	<u>DIARY SHEET</u>	55 GRAMS ON DUPLICATING PAPER PRINT AS PER PRESCRIBED SPECIMEN	100000	Sheets
03	<u>FILE COVER (DUPLEX) CONFIDENTIAL</u>	250+250 GRAMS PASTED (DUPLEX) SIZE: 13 ½ X 11" WITH eyelet LARGE SIZE	600	File covers
04	<u>FILE COVER (DUPLEX) DEVLOPMENT</u>	250+250 GRAMS SIZE: 10½" X 14½" WITH EYELID LARGE SIZE	600	File covers
05	<u>FILE COVER (DUPLEX) GAZETTE</u>	250+250 GRAMS SIZE: 10½" X 14½" CLOSED WITH TWO EYELID LARGE SIZE	1000	File covers
06	<u>FILE COVERDR (BLUE)</u>	300 GRAMS BOX BOARD SIZE: 14 ¼ X 10 CLOSED SIZE PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	10000	File covers
07	<u>FILE COVER (MIT)</u>	300 GRAMS BOX BOARD SIZE: 14 ¼ X 10 CLOSED SIZE PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	5000	File covers
08	<u>FILE COVER (DUPLEX) ADMIN</u>	250+250 GRAMS PASTED (DUPLEX) SIZE: 10½" X 14½" CLOSE WITH 4 EYELID (PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	1000	File covers
09	<u>FILE COVER (TAX) ASH WHITE</u>	400 GRAMS DUPLEX BOX BOARD IN (2 PCS SET) SIZE: 8 ¾ X 13 ¾ PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE	6000	File covers
10	<u>FILE COVER (JUDICIAL) MISSING PERSON</u>	400 GRAMS DUPLEX BOX BOARD IN (2 PCS SET) SIZE: 8 ¾ X 13 ¾ PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE	1000	File covers
11	<u>FILE COVER (PACKKA)</u>	1750 X 2 GRAMS SIZE: 9" X 13½" WITH 4 EYELIDS PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	300	File covers
12	<u>FILE COVER (JUDICIAL) COLOR: RED</u>	400 GRAMS (DUPLEX) BOX BOARD IN 2 PCS SET size: 8 ¾ x 13¾ (PRINTED AS PER PRESCRIBED SPECIMEN AND SAMPLE)	4000	File covers
13	<u>GAZETTED FORM</u>	60 GRAMS PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE(PAR PACKETS CONTAIN 100 FORMS)	1000	FORM

14	<u>NON GAZETTED FORM</u>	60 GRAMS PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE(PAR PACKETS CONTAIN 100 FORMS)	1000	FORM
15	<u>FILE COVER (JUDICIAL) YELLOW</u>	400 GRAMS DUPLEX BOX BOARD IN 2 PCS SET (8¾" X 13¾") PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	45000	File covers
16	<u>ORDER SHEET</u>	75 GRAMS SIZE: 13 ½ X 8 ½ (OFFSET PAPER IMPORTED) (PRINT AS PER PRESCRIBED SPECIMEN & SAMPLE)	100000	Sheets
17	<u>ENVELOPE LARGE</u>	125 Gram, size (16 x 12), brown colour craft paper with official monogram, as per sample.	15000	pieces
18	<u>ENVELOPE MEDIUM</u>	75 Gram, size (11 x 5), white offset paper with official monogram, as per sample.	15000	pieces
19	<u>ENVELOPE SMALL</u>	75 Gram, size (9 x 4), white offset paper with official monogram, as per sample.	20000	pieces

5. **Financial Proposals:-**

Financial proposals were evaluated on already decided criteria, as reflected in tender document.

Item #	Item Name	M/s. Al-Hamd Printer	M/s. Ubaid Enterprises	M/s. Add Wise Supplies & Services	M/s. Mushtaq & Sons
1	Bailiff Performa Report	1.65 Lowest	3	2.5	1.785
2	Diary Sheet	1.65 Lowest	3	2.5	1.714
3	File Cover Duplex Confidential	17 Lowest	59	47	71.428
4	File Cover Duplex Development	18 Lowest	59	47	78.571
5	File Cover Duplex Gazette	19 Lowest	59	47	78.571
6	File Cover Blue	13.9 Lowest	48	20	25.714
7	File Cover MIT	14.4 Lowest	48	20	28.571
8	File Cover Duplex Admin	16 Lowest	55	45	71.428
9	File Cover Tax Ash White	18 Lowest	35	28	35.714
10	File Cover Judicial Missing Person	18.75 Lowest	51	28	37.142
11	File Cover Pakka	199	65 Lowest	65 Lowest	68.57




12	File Cover Judicial Red	18.8 Lowest	51	28	35.714
13	TA DA FORM Gazetted	3.7 Lowest	15	7	142.85
14	TA DA FORM Non- Gazetted	3.7 Lowest	15	7	142.85
15	File Cover Judicial Yellow	14.5 Lowest	52	28	32.857
16	Order Sheet	1.75 Lowest	4	3.63	2.857
17	Envelope Large	11.8 Lowest	16	14.53	15.357
18	Envelope Medium	3.15 Lowest	3.5	3.45	4.99
19	Envelope Small	2.75 Lowest	2.5	3.16	3.571

6. Evaluation of Bid Securities:-

S.#	Name of Bidder	Name of Bank	Pay Order No	Pay Order Amount Rs.
1	M/s. Add Wise Supplies & Services	JS Bank	00693264	Rs. 59,000
2	M/s. Al-Hamd Printer	Bank Islami	02215969	Rs. 19,315
3	M/s. Mushtaq & Sons	JS Bank	01275301	Rs. 60,000
4	M/s. Ubaid Enterprises	National Bank of Pakistan	07804868	Rs. 60,000
5	M/s. Unique Enterprises	Allied Bank	1238429	Rs. 25,000 Insufficient Bid Security

7. Ending:-

1. Due care has been taken to ensure accuracy & correctness in compilation of report. However, Bid Evaluation Committee reserves the right of rectifying any error and/or omission etc. at any time.
2. Objection(s) if any must be submitted within three (03) working days of uploading of Bid Evaluation Report along with the copies of required documents on the basis of which objections are raised. Objection(s) without supporting/missing documents and/or after deadline shall be rejected without consideration.
3. The Sindh High Court reserves the right to award or cancel the tender process, subject to rules.

 Kamran Ahmed Hamidi Director General (Finance & Accounts) Chairman	
 Shaikh Muhammad Farooq I/c: Deputy Registrar (Accounts) Member	 Muhammad Asif Khan Accounts Officer/ Nominee of A.G Sindh Member

Copy for information & necessary action to:

1. I/c: Director I.T with request to direct the concerned to upload the Bid Evaluation Report on the official website of this Court for information of all concerned.