



**OFFICE OF THE  
DIRECTOR I.T.  
HIGH COURT OF SINDH, KARACHI**

Tender Reference No. DIT-PJDF-II-NIT/2 Dated: 9th-August-2015

**“Supply & Installation of  
Servers, Computers, Generators etc.  
at District Courts of Sindh”**

WITH THE SCHEME TITLED

**“Automation of Courts”**

Under

**Provincial Judicial Development Fund (PJDF) Window of  
Access of Justice Development Fund (AJDF)**

August, 2015

**N.B**

*The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms and specifications. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.*

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## DEFINITIONS

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In this bidding process, the following terms shall be interpreted as indicated:

**"SHC"** means the High Court of Sindh.

**"Bid"** means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by Sindh High Court.

**"Bidder"** means a person or entity submitting a bid.

**"Bidding Documents"** means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

**"Bidding Process"** means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

**"Contract"** means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

**"Contract Price"** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

**"Contractor"** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

**"Contract Value"** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

**"Goods"** means articles and object of every kind and description including raw materials, drugs and medicines, products, equipment, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

**"Supplier"** means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

**"Services"** means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

**"Works"** means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.



## INVITATION TO BID

Office of the Director I.T., High Court of Sindh, Karachi, (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **"Supply & Installation of Servers, Computers, Generators etc. at District Courts of Sindh"** under the scheme titled **"Automation of Courts"** in the Premises Of High Court of Sindh, Karachi, under Single Stage Two Envelope Procedure.

1. Tender Bids in sealed envelope as per information are required. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in this RFP/bidding document. Both envelopes to be enclosed together in an outer single envelope called the Bid.
2. The interested bidder must have valid NTN, GST. Only Income Tax & Sales Tax registered firms are eligible to participate.
3. The bidder must quote for the complete specification given in the Bill of Quantities. The incomplete bid will be rejected as non-responsive.
4. The bidder must bid for a complete Lot. The bidder may quote for 1 or more lots. However each such bid should quote with each and every item in a lot. Bidding for individual items will be rejected as non-responsive.
5. All bids received will be opened and evaluated in the manner prescribed in the section **"submission of bids"** and **"opening of bids"** of bidding document.
6. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Director I.T., High Court of Sindh, Karachi from the date of advertisement during office Hours, i.e. from 8:00 am to 3:00 pm on payment of document fee i.e. Rs. 500/= in the form of Pay order/Demand Draft in favour of Registrar, High Court of Sindh, Karachi. The bidding document can also be downloaded from the websites of High Court of Sindh i.e. [www.sindhhighcourt.gov.pk](http://www.sindhhighcourt.gov.pk) in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
7. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Director I.T., High Court of Sindh, Karachi., and must be accompanied with the bid in a separate sealed envelope marked as **"Earnest Money/Bid Security"**. Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
8. SHC will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.



9. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
10. SHC may cancel the bidding process at any time prior to the acceptance of a bid or proposal and shall incur no liability towards the bidders. However, intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation. The SHC shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.
11. A bidder may ask the SHC for reasons for non-acceptance of his bid and may request for a debriefing meeting and shall give him the reasons for such non-acceptance, either in writing or by holding a debriefing meeting with such a bidder. The requesting bidder shall bear all the costs of attending such a debriefing.
12. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and Provincial Sales Tax (PST) and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.
13. Rights and obligations of the SHC and the contractor shall be governed by standard General and Special conditions of contract which will be signed between the SHC and the contractor.
14. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.
15. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:
- (a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
  - (b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
  - (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
  - (d) willful failure to perform in accordance with the terms of one or more than one contract;
  - (e) failure to remedy underperforming contracts, as identified by the SHC, where underperforming is due to the fault of the contractor, supplier or consultant.

16. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Security amount will be forfeited and the company will not be allowed to participate in future tenders as well.

17. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SHC shall respond to such queries in writing within three (03) calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid.

-sd/-  
Director I.T.,  
High Court of Sindh  
Karachi



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## GENERAL TERMS & CONDITIONS

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1. Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
2. Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
3. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the 'Technical Bid' and the other 'the Price Bid', containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the 'Bid'.
4. The bidder must bid for a complete Lot. The bidder may quote for 1 or more lots. However each such bid should quote with each and every item in a lot. Bidding for individual items will be rejected as non-responsive.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Prior to the detailed evaluation of financial bids, it will be determined as to whether each bid is substantially responsive to the requirements of the Bidding Documents.
7. A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) Includes signed Integrity pact and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

### **Bid Security**

8. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of "Director I.T., High Court of Sindh, Karachi", and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
9. The bid security of the unsuccessful bidder will be released by SHC after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to **10%** of contract price.



10. The performance security of the successful bidder will be released after issuance of successful completion certificate by the SHC.

**Validity of the proposal**

11. All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

**Currency**

12. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

**Withholding Tax, Sales Tax, Provincial Sales Tax (PST) and other Taxes**

13. The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

**OEM relationships**

14. In case of Servers and Desktop Computers, the Bidder must be authorized Tier-1 partner with the Principal Manufacturer and should provide manufacturer authorization letter.
15. The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
16. In case of other items the bidder must be an authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER and should provide the partner/reseller authorization letter.

**Compliance to Specifications**

17. The Responding Organization (RO) to provide information as per (Complaisance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.

**Financial Capabilities**

18. The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.



### Penalty Clause

19. It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply & services within stipulated period Earnest Money will be forfeited in favor of the SHC. The interested bidders must also ensure the following through submitting affidavits mentioned herein:

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

### Support Capabilities

20. Responding organization should indicate the support capabilities for the provided turnkey solution to the maximum span of response time.

	Item	Action Item	Maximum Response Time
1	Hardware & Equipment Support & Maintenance	Troubleshooting/Tune-up	04 Working Hours for Karachi 2-Days for outside Karachi

### DOCUMENTS REQUIRED WITH TECHNICAL BID

21. The Technical bid must be submitted (in duplicate) with the following documents:

- a) Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
- b) Valid NTN & GST Certifications
- c) Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
- d) Details of Installed Infrastructure if available at Bidders office for Online Backup support.
- e) Complete schedule of Supply, installation & Integration.
- f) Any other document to substantiate the technical capability prescribed in the evaluation criteria of this RFP document



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**SUBMISSION OF BIDS:**

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22. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the **Technical Bid** and the other the **Price Bid**, containing the documents listed in this document. Both envelopes to be enclosed together in an outer single envelope called the Bid.

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**BID PRICES**

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23. The Contract shall be for the whole of the supply, services & works, based on the unit rates and / or prices submitted by the bidder. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Purchaser when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
24. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.
25. Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. No alteration is to be made in the Letters of Price and Technical Bids. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
26. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
27. Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
28. Bidders should retain a copy of the Bidding Documents as their file copy.

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**OPENING AND EVALUATION OF BIDS:**

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29. The Technical Bids shall be opened in public at the address, date and time specified in the Newspaper and the bidding documents in presence of Bidders or their designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Purchaser until the specified time of their opening. Envelopes holding the Technical Bids shall be opened one at a time, and the following be shall be read out and recorded:
- (a) The name of the Bidder;
  - (b) Other details required in the documents.

Only Technical Bids read out and recorded at bid opening shall be considered for evaluation.



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## PRELIMINARY EXAMINATION OF TECHNICAL BIDS

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30. The qualification and experience shall be examined first.
31. The technical proposal examination of those bidders only shall be taken in hand who meet the mandatory requirement mentioned in this document. Only substantially responsive qualification shall be considered for further evaluation.
32. The Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.
33. At the end of the evaluation of the Technical Bids, only those bidders will be invited who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be communicated in writing by the Purchaser. Bidders shall be given reasonable notice for the opening of Price Bids.

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## SELECTION CRITERIA

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34. Following Evaluation Criteria shall be followed for evaluation of technical bids:
35. The names of the bidders who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Documents will be announced before opening of Financial bids and their bid will be returned unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.
36. The Price Bids of all Bidders who submitted substantially responsive Technical Bids shall be opened, publically in the presence of Bidders' representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder's representatives who are present shall be requested to sign a register/participant's attendance sheet evidencing their presence.
37. All envelopes containing Price Bids shall be opened one at a time and the following readout and recorded:
  - (a) The name of the Bidder;
  - (b) Amount and form of bid security @ 2% of the bid price.
  - (b) The Bid Prices, including any discounts and alternative offers/options;
38. Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation.



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## INSTRUCTIONS FOR RESPONDING ORGANIZATIONS

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### Communication

39. Enquiries regarding this bidding document shall be submitted in writing to:  
Office of the Director I.T., High Court of Sindh, Karachi.

### Mode of Delivery and Address

40. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

*Address: "OFFICE OF THE DIRECTOR I.T., HIGH COURT OF SINDH, KARACHI."*

### Closing Date of Submission:

41. Proposal should be submitted on or before **Tuesday 1<sup>st</sup> September 2015 at 03:00 pm** at the office of the Director I.T., High Court of Sindh, Karachi.

### Opening of Proposals

42. Only technical proposals submitted against the subject bidding document will be opened on **Tuesday 1<sup>st</sup> September, 2015 at 03:30 pm** in the office of the Director I.T., High Court of Sindh, Karachi in presence of all the bidders, or their representatives, who may choose to be present.

### Information Required

#### **a) General**

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
  - Sole Proprietor
  - Partnership Firm
  - Private Limited Company
  - Public Limited Company
  - Entity registered / incorporated outside Pakistan (Give details)
  - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)



**b) Details of total staff employed**

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

**c) Support Capabilities**

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.
- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

**d) Joint Ventures**

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by all so as to be legally binding on all the partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) A copy of the agreement entered into by the joint venture partners shall be submitted with the Bid.

**Special Instructions**

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.



- Only companies registered with, Sales Tax & Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

#### **Contacting the Purchaser**

43. Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

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#### **Scope of Work**

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1. The office of the Director I.T., High Court of Sindh, Karachi has been entrusted with the task of carrying out **"Supply & Installation of Servers, Computers, Generators etc. at District Courts of Sindh"** under the scheme titled **"Automation of Courts"**. Under the project the companies shall supply and install the equipments at 27 different locations of Sindh.
2. Contractor shall also be responsible to supply, install and integrate the BOQ items at the locations specified by the SHC.
3. SHC has right to terminate the contract if vendor fail in providing satisfactory services, hardware, equipment and all type of services and connectivity in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.
4. Detailed Bill of quantities of the tender item required under the bid alongwith detailed specifications is given here as under:



**BILL OF QUANTITIES****LOT # 1****SERVERS, DESKTOP COMPUTERS, LASER PRINTERS & UPS**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.1. (A)	SERVER	Entry Level Tower Server Processor: Intel Xeon Quad Core Pro E3-1240v2 or Higher, min 3.40 GHz, 8MB Cache, Casing: Tower or Mini Tower RAM: 4GB DDR3 or higher, DDR3 Hard Drive: 1 TB SATA Non HotPlug (7.2Krpm) Optical Drive: DVD R-W Connectivity: LAN 10/100/1000, Display: 18.5" LED Warranty: 3 years comprehensive warranty (with parts, labour and onsite)  <u>OR EQUIVALENT</u>	22

**LOT # 1****SERVERS, DESKTOP COMPUTERS, LASER PRINTERS & UPS**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.1. (B)	DESKTOP COMPUTER	Processor: Ci5-4xxx series up to 3.3 GHz or higher Chipset M/Board: Intel Chipset that can support Intel 4 <sup>th</sup> Gen, Processors and supports RAM upto 16GB. Casing: Tower or Mini Tower RAM: 4GB DDR3 or higher, DDR3 Hard Drive: 500GB SATA (7200 rpm) or higher, Optical Drive: DVD R-W Connectivity: LAN 10/100/1000, Display: 18.5" LED Keyboard & Mouse Operating System: Ubuntu Warranty: 3 years comprehensive warranty (with parts, labour and onsite)  <u>OR EQUIVALENT</u>	355



**LOT # 1****SERVERS, DESKTOP COMPUTERS, LASER PRINTERS & UPS**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.1. (C)	LASER PRINTER	Technology: LaserJet Print Speed (Black): 15 PPM or higher Warranty: 2 years comprehensive warranty, with parts, labour and onsite.  <u>OR EQUIVALENT</u>	355

**LOT # 1****SERVERS, DESKTOP COMPUTERS, LASER PRINTERS & UPS**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.1. (D)	UPS (For Computers and Servers)	600/700 VA (preferably branded) UPS Circuitry Warranty = min 2 Years, UPS Battery Warranty = min 1 Year along with all necessary cables  <u>OR EQUIVALENT</u>	377

**LOT # 2****GENERATOR**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.5.	GENERATOR (33 Kva OR Higher)	Supply and Installation of Either 7.5 or 8kVA (Power Generator) with following items on 22 locations of Sindh: A) Petrol Generator with Gasket. B) Complete wiring with 20 Meter wire (approx) 7/.44 C) Connection with electric DB, power socket etc. D) One-Time 20 liter petrol. E) Ignition Starter. F) Dry or liquid battery. <u>Warranty: Complete Comprehensive 1 year (on site with parts and labour)</u>	22



### SCHEDULE OF PRICE BID

5. The bidders should submit their price bid/financial proposal in the following prescribed format detailing item, its quantity, unit price & total price in accordance with the terms and conditions and provisions of this document.

S.#	Item Name	Description	Detail of Item (Brand, Model #, Make, etc.)	Qty.	Unit Price	Total Price
Lot #1	<b>Servers</b>	Entry Level Tower Server, Intel Xeon Quad Core Pro <b>E3-1240v2 or Higher</b> , min <b>3.40</b> GHz, 8MB Cache, <b>16GB RAM &amp; 1TB HDD</b> . <b>Warranty</b> : 3 years Comprehensive (onsite with parts and labour)		22		
	<b>Desktop Computers</b>	*CPU=Intel Ci5 *RAM=4GB, *HDD=500 GB, *OPTICAL Drive=DVD-RW, *Display=18.5" LED, *Network Ports= LAN, *OS=Ubuntu <b>Warranty</b> : 3 years Comprehensive (onsite with parts and labour)		355		
	<b>Laser Printers</b>	<b>Laser Printer</b> preferably 15ppm with data & power cable (with 2 yrs warranty)		355		
	<b>UPS</b>	<b>UPS</b> (600 or 700 VA preferably branded) <b>Warranty</b> = 2 Years, <b>Battery Warranty</b> = 1 Year		377		
Lot #2	<b>Generator (7.5 kVA or 8 kVA)</b>	<b>Supply and Installation of</b> Either <b>7.5 or 8kVA</b> (Power Generator) A) Petrol Gen. with Gaskit. B) Complete wiring with 20 Meter wire(approx) 7/.44 C) Connection with electric DB, power socket etc. D) One-Time 20 liter petrol. E) Ignition Starter. F) Dry or liquid battery. <b>Warranty</b> : Complete Comprehensive 1 year (on site with parts and labour)		22		
GRAND TOTAL (inclusive of all taxes)						



		BID FORM	
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To,  
The Director I.T.,  
High Court of Sindh,  
Karachi

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to offer our services for the tender item namely **"Supply & Installation of Servers, Computers, Generators etc. at District Courts of Sindh"** in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures in words )

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule. If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2015

**WITNESS**

Signature .....

Name -----

Title -----

Address -----

Signature \_\_\_\_\_

Name -----

Title -----

Address .....



## BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for the "**Supply & Installation of Servers, Computers, Generators etc. at District Courts of Sindh**", (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Director I.T., High Court of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2015

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
  - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
  - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By [Bank]  
(Title)

Authorized Representative



**PERFORMANCE SECURITY FORM**

To,

The Director I.T.,  
High Court of Sindh,  
Karachi

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for "Supply & Installation of Servers, Computers, Generators etc. at District Courts of Sindh", dated \_\_\_\_\_ 2015, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until \_\_\_\_\_ day of \_\_\_\_\_, 2015, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_