

HIGH COURT OF SINDH, KARACHI

AUCTION / BID DOCUMENTS

NO: SHC/IT/Auctions-2024-25/I

FOR THE YEAR 2024-2025

Dated: 07-01-2025

AUCTION FOR:

**AUCTION OF UNSERVICEABLE / SCRAP
I.T. RELATED ITEMS**

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HIGH COURT OF SINDH, KARACHI

No.: SHC/IT/Auctions-2024-25/IDATED: 07-JAN-2025

AUCTION NOTICE

Following unserviceable/scrap I.T. related items lying in the I.T Compound, High Court of Sindh, Saddar, Karachi, are available for sale on "**as is where is basis**".

Description of Auction Items

Computer items/ Equipment.

i.e. PC-Computer, Laptops, Printers, Network Switches, CRT/LCD/LED/TV-Monitors of different sizes, TV-Boxes, UPS, Printer, Scanners, Multimedia Projector, Cameras, DVR, Consumable misc items
i.e. toner empties, key boards, mouse, batteries, power cable, network cables, printer cable, VGA/HDMI cables, power supplies etc.

- 1) The sealed bids along with Pay Order of 10% of quoted amount (refundable) in favour of Registrar, High Court of Sindh may be submitted to **Mr. Muhammad Asif, Assistant Data Processing Officer**, High Court of Sindh, Saddar, Karachi on or before 25th Jan 2025 at 10:30 a.m. which shall be opened on the same day at 11:00 a.m.
- 2) All government taxes shall be applicable as per rules.
- 3) Auction/Bid Document along with Auction Form may be downloaded from the official website of Sindh High Court (i.e. www.sindhhighcourt.gov.pk/auctions.php)
- 4) For general information, queries & inspection of items please contact:
 - i. **Mr. Muhammad Talha Abbasi**, (Cell No.: 0312-2196692)
 - ii. **Mr. Nazeer Hussain Channa**, (Cell No: 0342-3960789)I.T Department Phone No. 021-99203151-9 Ext: 291 (08:00 a.m. to 03:00 p.m.)
- 5) The Sindh High Court reserves the right to accept/reject any or all offers subject to rules.

(ABDUL RASHEED MAHAR)
DIRECTOR I.T
For: **REGISTRAR**

TERMS & CONDITIONS

SHC= Sindh High Court

1. The quantities mentioned in this document are approximate. The successful bidder must pay based on the actual quantities available at the site.
2. The deadline for submitting bids is **January 25, 2025, at 10:30 AM (Saturday)**.
3. Bids will be opened at the **Office of the Director I.T. on January 25, 2025, at 11:00 AM (Saturday)**.
4. Any bids received after the deadline (whether through an authorized representative, courier, or postal service) will be returned unopened to the bidder.
5. The highest qualified bidder must submit a pay order or demand draft in favor of the Registrar, High Court of Sindh within seven days of receiving the "**Letter of Acceptance**." Failure to do so will allow SHC to award the contract to the next highest bidder.
6. The quoted rates must include all applicable taxes, duties, overheads, liabilities, and transportation charges, as per the prevailing government regulations.
7. The successful bidder must remove and load the items from the SHC premises at their own cost, risk, and with their own labor within one week.
8. Bids must remain valid for 120 days from the date of submission.
9. **Payment Schedule:**
 - a) **100% payment** is required before the items are removed, but no later than 7 working days after the issuance of the "**Letter of Acceptance**" or work order.
 - b) The total amount will be calculated based on actual quantities, which will be confirmed before the items are removed from the SHC premises.
10. Bidders are encouraged to visit the SHC-IT Compound during working hours (**Monday to Saturday, 08:00 AM to 03:00 PM**) to inspect the items and verify their condition and quantities before submitting bids.
11. Any questions regarding the items listed in this document must be submitted to the SHC at least 7 days before the bid submission deadline.
12. The SHC will check for arithmetic errors in the bids. In case of discrepancies between the unit rate and the total amount (calculated by multiplying the unit rate by the quantity), the higher total amount will prevail, and the SHC will adjust the bid accordingly.
13. The SHC will reject any bid if it determines the bidder has engaged in corrupt or fraudulent practices, including bribery or other unethical conduct. Any firm found guilty may be declared ineligible for future contracts indefinitely or for a specific period.

14. Bidders must provide both a lump sum amount and individual rates. If more than one bidder submits the same amount, the contract will be awarded based on an open auction among those bidders.
15. The SHC may negotiate with the selected bidder(s) to maximize the benefit for the public exchequer.
16. The SHC reserves the right to recover any amount from the successful bidder for losses or damages caused to its property, data, or persons due to negligence by the bidder or their workers.
17. The successful bidder shall indemnify the SHC against all claims, including those related to compensation, taxes, duties, or any legal issues arising from labor organizations, government authorities, or other entities during or after the contract execution.
18. The successful bidder must maintain confidentiality and refrain from using any confidential information provided by the SHC, except for the purpose of fulfilling the contract. This obligation extends to the bidder's employees.
19. If the office is closed on the date of bid opening due to unforeseen circumstances or government holidays, bids will be submitted and opened on the next working day at the same time and venue.

I hereby declare that I accept all the terms & conditions of the auction as spelled out in the auction notice/document.

Signature: _____

Name: _____

Dated: _____

HIGH COURT OF SINDH, KARACHINO: SHC/IT/Auctions-2024-25/IDATED: -JAN-2025**Bill of Quantities**No: SHC/IT/Auctions-2024-25/ITitle: "AUCTION OF UNSERVICEABLE/SCRAP I.T RELATED ITEMS"**Bidder Name:** _____

Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
1	CPU	152		
2	MONITOR	10		
3	LCD	55		
4	LAPTOPS	7		
5	KEYBOARD	250		
6	MOUSE	180		
7	PRINTER (LaserJet)	68		
	PRINTER S' CASINGS (LaserJet)			
8	HEAVY DUTY DUPLEX PRINTER	8		
9	DOT MATRIX PRINTER	30		
10	DOT MATRIX PRINTER (LARGE SHEET)	2		
11	FLATBED SCANNER	11		
12	ADF SCANNER	2		
13	UPS	37		
14	MOTHERBOARDS	33		
15	HARD DISK	79		
16	TONERS	20		
17	NETWORK SWITCHES (24 port)	40		
18	NETWORK SWITCHES (16 port)	2		
19	NETWORK SWITCHES (8 port)	3		
20	NETWORK RACK (6U,4U)	4		
21	WIRELESS ROUTERS	29		
22	CCTV DVR	30		
23	PTZ DOME CAMERA (4pcs with Iron Angle)	10		
24	PTZ CONTROL KEYBOARD	7		
25	TV 29" ±	15		
26	TV (IRON BOX)	12		
27	E-KIOSK (IRON STAND)	3		
28	BULLET CAMERA	60		
29	SERVER MACHINES	18		
30	SERVER (Power Supplies)	9		

BIDDER NAME:**SIGNATURE**

Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
31	LCD 32"	7		
32	LED 40"	1		
33	LED 24"	7		
34	STABILIZER/SERVO STABILIZER	37		
35	STABILIZER (BIG SIZE, 5 KVA)	2		
36	UPS (BIG SIZE)	15		
37	KVM Convertor	2		
38	LCD KVM Display	2		
39	CD-ROM Drive	47		
40	FLOPPY DISK	54		
41	COMPRESSOR (HAIRF PRECISION COOLING UNIT)	2		
42	ATTENDANCE MACHINE	14		
43	POWER SUPPLY	30		
44	BATTERIES FOR UPS	30		
45	MULTI MEDIA PROJECTOR	2		
46	HUGE MISC SCRAP (used/Broken Channel ducts, Networking, Printer, CPU Spare parts etc.)	Bulk		
47	CABLES (Network, Coaxial, Power etc.)	Bundle		
48	EXTERNAL CARDS (LAN, WIFI, AGP Display, Dial-up etc)	100		
49	UPS (Big Size 10 KVA)	2		
50	BATTERY BANK CASE	4		
51	CONFERENCE MICRO PHONE	10		

TOTAL (IN NUMBERS):	
TOTAL (IN WORDS):	
BIDDER NAME:	
	SIGNATURE



Registration Form for Auction of Unserviceable / Scrap I.T related items

To be filled by interested bidders.

A)

I _____ S/O _____

CNIC No. _____ Cell No. _____ Contact No. _____

Address: _____

Hereby offer amount of Rs. _____ (Rupees _____)

for the unserviceable material under the auction.

B)

Accordingly, I enclose herewith Pay order/Demand Draft No. _____

dated _____ drawn from Bank for an amount of Rs. _____

(Rupees _____), being 10% of the

amount offered by me in accordance with the terms of the advertisement.

C)

I hereby declare that I accept all the terms & conditions of the auction as spelled out in the auction notice/document.

Signature: _____

Name: _____

Dated: _____